



# Summer School - Terms & Conditions

## (Updated in September 2022)

Please read this information carefully before making your application.

### **Dates and Fees**

Please consult the Aiglon website for the Summer School application form for confirmed dates and fees. The Residential course fees are based on an all-inclusive charge which covers medical and accident insurance (excluding any pre-existing conditions), accommodation, linen and towels, laundry service, meals, a morning course and course materials, all excursions, sports, activities, entertainment and a Geneva airport shuttle service on arrival and departure days (between 08h00 - 17h00). Pocket money is charged with fees at CHF 100.- per week, and any money not spent during the Summer School is returned to the student on departure in Swiss Francs (CHF).

Non Residential student fees are based on an all-inclusive charge which covers medical and accident insurance (excluding any pre-existing conditions), meals, a morning course and course materials, all excursions, sports, activities and entertainment. Pocket money is not included within the fees. The parent / guardian of a non-residential student is responsible for bringing the student to Aiglon for 8.30am, and collecting them at 5.00pm each day. A check-in and check-out must be done daily with our staff.

### **Application**

Applications for a place in the Summer School should be made online through Aiglon's website: [www.aiglon.ch/summerschool](http://www.aiglon.ch/summerschool).

All applications should be accompanied by one recent colour photograph (head and shoulders photo) for the student badge. Please note that it is necessary to pay a CHF 1'000.- registration fee to secure a place at the Summer School.

### **Payment for Summer School**

Please note that the course fees include registration deposit of CHF 1'000.- which is a non returnable and non transferable fee. It is necessary for the application form to be completed and the registration fee to be received by Aiglon for a place to be secured at the Summer School. Payments for the Summer School can be made online (via the Aiglon website) or by bank transfer.

On receiving the application form and registration fee, Aiglon will be in contact to confirm further details regarding your child's stay at Aiglon (clothing list, important information document and travel form).

The invoice for final payment is issued by the Aiglon Finance Team. Payment of the full fees is required within 4 weeks from the invoice issue. If application is made within 8 weeks of the commencement of Summer School, full payment of fees is required within 14 days of registration.

## **Health and Accident Insurance**

Aiglon provides health and accident insurance for all students whilst they are at Aiglon. Please note that the health insurance does not cover non-accidental dental treatment or pre-existing medical conditions. Please contact the Enterprise office if you require further information.

## **Travel to Aiglon**

All travel arrangements should be communicated to us (via our Travel Forms) no later than three weeks prior to the start of the Summer School. The Travel Form is issued to parents when a student place has been secured. It is the parent / guardian's responsibility to make sure that students are travelling with the correct documents for return into their home country.

Travel on the arrival and departure days is offered between 08h00 and 17h00 to or from Geneva airport as applicable. It is necessary for a parent / guardian to confirm if they wish to use this shuttle service for their child / children via a travel form - this will be sent to parents after a student has been registered for the Summer School.

## **Special Escort**

If your child cannot arrive or depart on the set arrival / departure dates and times of the course and therefore requires a special escort, there is an additional fee for each escort required (please contact the Enterprise office for confirmation of this fee). Please note that it is not possible for a child to arrive before the start date or to remain after the end of the course. We would recommend that you contact the Enterprise Office to receive further information and advice on the arrival and departure process if a special escort is required.

## **Unaccompanied Minors**

Most airlines require children under the age of 12 who fly without an adult to be registered by their parents as Unaccompanied Minors (UM). The airline then pays individual attention to the children right until they are in the hands of a Summer School representative.

On booking a ticket, parents MUST tell the airline the age of their children. Some airlines charge a UM handling fee - please make sure you organise and pay for the handling fee in advance for both the outbound and return flight.

For children between 12 and 16 years of age, parents may ask for their children to travel as an Unaccompanied Minor. In this case, please make sure that we are aware of this and that your child has money to pay for the UM fee in case it is needed for the return journey.

Please note that a small number of budget airlines (eg Easy Jet) do not offer a UM service.

## **Pocket Money**

Pocket money for residential students is paid as part of the fees, then given to students by the houseparent during the Summer School. Any money not spent during the Summer School will be returned to students at the end of their stay as cash in Swiss Francs (CHF).

## **Student Conditions of Acceptance**

At Aiglon, we only accept boys and girls of suitable character. It is understood that all students will conduct themselves in a manner which is correct and which meets with our expectations. As part of the application process it is necessary for the parent / guardian to complete medical information, and advise about any pre-existing conditions. This is so that the Summer School can best advise on the programmes and activities available for students. Where there is non disclosure of medical information prior to the Summer School programme, Aiglon reserves the right to cancel an application or request student withdrawal - this would be in consultation with the parent / guardian.

The Course Director reserves the right to send home at any time anyone whose behaviour is, in their opinion, incompatible with the general well-being of the course. No refund will be made. Any additional costs incurred, such as escort and change fees for plane tickets, will be at the parents' expense.

## **Homesickness**

Each year, we usually have a small number of students (usually the younger ones but not always) who experience some form of homesickness. Often this condition is aggravated by the students' constant telephone contact with their parents or their parents remaining in the area during the early stages of the Summer School. This results in the child's inability to focus on the programme and adjustment to their new surroundings. If you feel that your child may suffer from homesickness, may we suggest that you resist your natural parental urge to maintain constant contact with your child, but allow them a period of four to five days without physical or telephone contact during which they may grow accustomed and happy with their new surroundings and new community.

## **Our Expectations**

Treat people with respect – regardless of such things as age, gender, culture or nationality. Rudeness, offensive or inappropriate language, dishonesty, physical abuse or malicious behaviour will not be tolerated.

- Civil behaviour is expected at all times. This includes saying: *please, thank you, excuse me.*
- Respect the possessions of others – stealing will not be tolerated.
- Care for the campus, its buildings and furniture, and for the local community.
- Smoking (on and off campus), or the possession of any form of cigarettes is banned.
- Drinking, or the possession of alcohol is banned.
- Drugs, or the possession of drugs is banned.
- Boys and girls are not allowed to visit each other's rooms at any time.
- Students may not leave the campus without having 'signed-out' in the appropriate groups.
- Use of mobile phones is controlled during the day. Students will be permitted to use their mobile phones each day when on campus, between 17h30 – 18h30 during their free time.

## **Fitness**

Please ensure that your child has a suitable level of fitness which will enable him to fully enjoy the physical nature of some of our activities.

## **Cancellations**

In the event of a cancellation, the deposit is nonrefundable. With respect to any fees which have already been paid in full, a refund of the balance will be considered only in the event that the cancellation is communicated to us in writing no later than one month prior to the commencement date of the course. All cancellations made after this date will not receive any refund. No refund will be made in respect of any child leaving before the end of the course, for whatever reason.

Aiglon reserves the right to cancel a holiday programme if it is deemed necessary by the Head of School. In this instance, any families that have applied for a course, and paid any fees for a course, would receive a full refund of monies paid or the opportunity to transfer to another course.

If an application to a holiday programme has been received with fees paid where a student is unable to attend a programme due to worldwide travel restrictions making attendance impossible, the school will consider a full refund of the student fees - this decision would be made case by case.

## **Activity Options and Morning Courses**

We reserve the right to cancel an activity option or morning course if we do not have sufficient interest to make that option viable. In this instance we will contact any affected families directly to offer alternative options.

## **Agreement**

In order to complete an application to Aiglon's Summer School, you will be required to indicate your review of and agreement to these Terms & Conditions.

## **Further Information**

Please do not hesitate to contact us if you have any questions.

Email: [enterprise@aiglon.ch](mailto:enterprise@aiglon.ch)

Telephone: +41 (0)24 496 6171